

Junior Volunteer Agreement and Parent Consent

We welcome applications from people of any race, gender, sexual orientation, age, religion, nationality or qualified disability without discrimination

AS A JUNIOR VOLUNTEER AT THE CHRIST HOSPITAL:

- I will be punctual and conscientious in the fulfillment of my duties and if for any reason I cannot serve at the assigned time, I will notify the Volunteer Services Department.
- I will conduct myself with dignity, courtesy and consideration.
- I will consider all information confidential that I may hear directly or indirectly concerning a patient, doctor or any member of the staff and will not seek information in regard to a patient.
- I will take any problems, criticism or suggestions to the Volunteer Services Office.
- I will strive for the highest quality of work.
- I will keep my work area free of clutter.
- I will uphold the standards and policies of the hospital.
- I will demonstrate the hospital's core values of Excellence, Compassion, Efficiency and Leadership.
- I will demonstrate the Standards of Excellence – Lead with HEART and SMILES
- I will follow the rules and regulations that appear in the volunteer handbook.
- I will respect each patient's **privacy** and uphold the **confidentiality** policy.
- I will follow the directions of my supervisor and the Director of Volunteer Services.
- I am committed to The Christ Hospital Health Network volunteer program and fulfill the expected time requirement to be in good standing in the TCHHN Volunteer Program.
- I understand that failure to comply with the above could result in termination.

AS A VOLUNTEER I MAY BE DISMISSED FROM THE PROGRAM BY:

- Not fulfilling the expected time requirements laid out in the New Volunteer Orientation will result in the Director's discretion if continuation with program will be permitted.
 - *2 medical absences
 - *3 excused absences – must pick up 1 shift (4 hours) for each excused absence
 - *1 no show absence will result in a warning – 2nd no show absence will result in dismissal from program
- Not adhering to the volunteer dress code laid out in the New Volunteer Orientation.
- Not treating hospital employees and staff, volunteers, patients and families with respect
- Not fulfilling the duties requested by the supervisor, Sr. Volunteer coordinator, and/or Volunteer Services Director

I certify that all of my answers and statements are complete and true. I realize that falsification or omission of any information or receipt of a poor reference may cause for rejection or withdrawal of any volunteer offer. I understand that this application is not a contract for service.

I have read and understand the above information _____
JR Volunteer Signature Date

PARENT/GAURDIAN CONSENT (To be signed by Parent or Guardian)

Federal Hour Laws for Teenage Volunteers

During the school year, volunteers age 16 or 17 can only volunteer between 6:30am-11pm; no more than 8 hours a day; no more than 30 hours a week; and no more than 6 consecutive days. During summer vacation and holiday breaks, volunteers age 16 or 17 can only volunteer between 6:30am-11pm; no more than 8 hours a day; no more than 40 hours a week; and no more than 6 consecutive days.

I, _____, agree to permit my daughter/son, _____, to serve The Christ Hospital as a junior volunteer, and expressly release The Christ Hospital from any and all claims which might arise out of service as a volunteer. I give permission for my child to have the necessary tuberculin test and/or chest x-ray.

Parent Signature/Date _____